

All details are subject to change. Please confirm as necessary.



2012 Team Calendar of Events

MAY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Team Registration/ Payment Deadline	2	3	4	5
6	7	8	9	10	11	12
13 <i>MOTHER'S DAY</i>	14	15 Trophy Return Deadline	16	17	18 Refund Deadline 4pm	19
20	21 <i>VICTORIA DAY</i>	22	23	24	25	26
27	28	29	30	31 Festival Launch Party 6-8pm		

Notes:

May 1st - Team Payment Deadline: All outstanding team payments are due by this date.

May 15th - Trophy Return Deadline: Winning teams who received a trophy in 2011 must return them to JD's Sportsline (c/o Doug Eby) located at 1931 Michigan Ave, Ottawa; 613-739-8685.

May 18th - Refund Deadline: A team wishing to withdraw from the Festival can do so by delivering to the Festival office no later than 4:00 pm on May 18th, 2012, a written notice requesting a refund of its registration fee. In this case only will there be a refund of the registration fee minus an administration charge of \$50.00 (+HST).

May 31st - Festival Launch Party: Team Organizers, Team Captains and Pledge Captains, mark your calendars for our annual Launch Party being held at Bell Media Mall (87 George Street). Invites to follow!

JUNE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3 Steering Clinic at RCC 3-5pm. Drumming Clinic at RCC 5:15pm	4	5	6 Boats arrive at RCC - Festival practices begin	7	8	9
10 Steering Clinic at RCC 3-5pm. Drumming Clinic at RCC 5:15pm	11	12	13	14	15 Waiver deadline 4pm/ Race schedule available	16
17 <i>FATHER'S DAY</i>	18	19	20 Online Roster Deadline 4pm	21 Online Pledge Challenge Deadline 4pm	22 Team Captains' Meeting/ Parade of Champions/ Opening Ceremony/ Charity Challenge Cup Races & Kick-off Party!	23 Tim Hortons Ottawa Dragon Boat Festival PADDLES UP!
24 Tim Hortons Ottawa Dragon Boat Festival PADDLES UP!	25	26	27	28	29	30

Notes:

June 3rd & 10th – Steering Clinic and Drumming Clinic: Visit www.rideaucanoecub.ca to register for the steering clinic (\$10 fee); no registration required for the drumming clinic (\$5 fee). Paddlers needed too!

June 6th - Festival practices begin: Please visit the Rideau Canoe Club's FAQ page for more information at <http://www.rideaucanoecub.ca/home/dragon-boat/faq-s>. Both Festival and extra practices may be arranged by contacting Scott at dragon@rideaucanoecub.ca.

June 15th - Race schedule available online at www.dragonboat.net

June 20th - Online access to team roster will be closed at 4pm. After this time, all roster requests must be submitted directly to Shelley at team@dragonboat.net and manual waivers are required.

June 21st - Online Pledge Challenge Deadline will be 4pm: Top 16 teams will have the opportunity to race in Charity Challenge Cup Races on Friday, June 22nd at 8:00pm.

June 22nd - Team Captain's Meeting at 5:30pm in the Team Staging Tent; **Team Parade of Champions** 6:30pm; **Opening Ceremony** 7:00pm; **Charity Challenge Cup Races & Festival Kick-off Party** 8:00pm.

- Team Captains and Steerspersons must meet with the Race Officials on Friday, June 22nd at 5:30pm in the Main Tent at Mooney's Bay Park, to review the rules and regulations, pick up any last-minute information and team identification wristbands. The Team Parade of Champions will begin immediately following the meeting and be followed by the Opening Ceremony and Kick-Off Party. The beer garden will be open for business and numerous food vendors will be available as well. It's a great way for teams and the general public to celebrate the kick-off of festival weekend! The Hog's Back parking lot will be free for Teams from 5-9pm.

June 23rd - Paddles Up! Races begin at 7:50am; check the schedule for the time of your first race.

June 24th - Day 2 of Racing (Top 75 mixed teams and top 24 women's teams advance from Saturday).

Festival Weekend Details

June 23rd & 24th – Paddles up!

Advancement

The Tim Hortons Ottawa Dragon Boat Festival is a two-day event with races on Saturday and Sunday. Your team entry fee entitles you two races on Saturday, one in the morning and one in the afternoon. You may advance to the finals on Sunday depending on your qualifying time (top 75 mixed teams and top 24 women's teams advance). Your best time from your two races on Saturday is used to determine whether you advance to the Sunday races. Depending on the make-up of your team, you may qualify to participate in a Challenge Cup Race.

ALL Teams will race twice on Saturday, whether you qualify for a Challenge Cup category or not. Both Saturday races are 500m in length. Sunday's races will include one (1) 100m final, one (1) 200m final and one (1) 500m final races.

Race Schedule & Results:

Festival race schedule will be available online by Friday, June 15th. Schedule will indicate a team's Saturday morning race time only. The afternoon race schedule will be based on the morning results, but teams will remain in the same race block (i.e. a team racing in block #4 in the morning will also race in block #4 in the afternoon). The detailed afternoon schedule will be posted after the morning races are completed.

Saturday's race results & Sunday's race schedule will be:

- Posted in the Jubilee Fine Jewellers – Rolex Race Results Tent
- Printed in Sunday's edition of the Ottawa Citizen
- Online* after 8:00pm on Saturday, June 23rd

Sunday's final race results will be:

- Posted in the Jubilee Fine Jewellers – Rolex Race Results Tent
- Printed in Monday's edition of the Ottawa Citizen
- Online* after 6:00pm on Monday, June 25th

*online refers to the Tim Hortons Ottawa Dragon Boat Festival website - www.dragonboat.net

On-site Information

▪ **Team Services Tent**

Located beside the Judges' Stand on race weekend. Team Organizers ONLY may visit the Team Services Tent for any team related issues over the weekend such as wristbands, roster changes and protests.

▪ **Race Info Tent**

Located beside the Team Staging Tent; this area will have race results, Team Area map, list of team sites and the number of the race that is currently being staged.

▪ **Jubilee Fine Jewellers – Rolex Race Results Tent**

Located beside the Team Services Tent; this area will show race results and overall standings.

▪ **Team Arrival Time**

Team members should arrive on site at least one hour before your race. All team members must report to the Team Staging Area at least half an hour before your scheduled race time.

▪ **Tim Hortons Team Area**

The Festival site is located at Mooney's Bay Park off Riverside Drive south of Hog's Back Road. A Team Area will be marked off at the site for the exclusive use of the participants. Space for tents or tarps will be selected based on order of payment. Team Site size is 12'x20'. Team Organizers will be contacted to select their Team Site and teams will be allowed to set up starting at 8:00am on Friday, June 22nd. Please note that City of Ottawa regulations dictate that nothing may be tied to the trees. Items left in this area are done so at your own risk.

Note: The Team Area DOES NOT INCLUDE THE SPECTATOR AREA – no tents or tarps are permitted in the spectator area. **BBQ's are not allowed on site.**

▪ **Scotiabank Food Drive**

Please bring a non-perishable food item to the Scotiabank Tent located on "exhibitor row" along the main path. All collected items will be donated to the Ottawa Food Bank.

▪ **Greening Initiatives**

With nearly 5,000 paddlers we can really make a big difference if everyone contributed to these initiatives. As a festival, we are very proud to be the first EcoLogo certified festival.

- Carpool, bike, walk or take transit to practices and festival. OC Transpo shuttles available on Saturday and Sunday of festival weekend from various locations within the city. Check out our website closer to the festival for specific details on locations and schedule.
- Carpool Websites: www.ottawaridematch.com or www.ottawacarpool.ca or www.kijiji.ca
- Purchase bulk beverages and/or team snacks (i.e. trail mix, granola bars) to share; organize shopping list for team members, hydration station will be available for water bottle refilling.
- Always look for the recycling options on site. If you only see a garbage bin, take some extra time to spot a recycling or composting bin.

▪ **Special Awards**

- The Jubilee Fine Jewellers-Rolex Fastest Race Time of the Event Cup - awarded to the team with the fastest 500m race time
- Best Team Site Design - awarded to the team with the most colourful & creatively decorated team site
- Chairperson's Spirit Award Cup - awarded to the team with the best team spirit
- Best T-shirt Design - awarded to the team with the most creative t-shirt (Team T-shirts can be ordered at a discounted price from [Brymark Promotions](#))

▪ **On-site Entertainment & Activities**

- Live entertainment in the Beer Garden (serving Mill St. products; compostable beer cups)
- Numerous exhibitors and food vendors, including an organic food option (with vegetarian menu items)
- Children's Area with live entertainment
- Tim Hortons Coffee Kiosk (serving coffee and iced coffee)
- Charity Silent Auction, raffle and souvenir items
- New Beach Bar!
- Spectator bleachers on the beach near the finish line
- BOB FM & CHIN airing live on site

▪ **No Smoking Policy**

No smoking is permitted on site, including the Team Area. Individuals in violation of this policy may be asked to leave the site. This is in compliance with City of Ottawa By-law 2001-148.

▪ **No Alcohol Policy**

No alcohol is permitted on site in non-licensed areas. If alcohol is found, you will be requested to remove it from the site. No second warning will be given. If the alcohol is still on site after further inspection, the Festival reserves the right to confiscate and dispose of the alcohol or expel the team from the Festival.

NO VEHICLES ARE ALLOWED ON SITE AT ANY TIME

For information about practices or steering/drumming clinics please contact Scott at dragon@rideaucanoclub.ca.

For team inquiries please contact Shelley at team@dragonboat.net or 613-238-7711 x226.